

POSITION OPENING: Department Treasurer

Resumes with cover letters are being accepted for the position of Department Treasurer for the American Legion Auxiliary Department of Minnesota. Interested persons must be an American Legion Auxiliary member or eligible to join.

The Treasurer performs various accounting tasks, applying accepted procedures to manage accounting and financial records, producing financial records and reports, and supporting the Department Executive Secretary. This is a full-time position and is based in the St. Paul office.

This position requires some weekend meetings and attendance at Fall Conference and Department Convention.

Applicants must have a degree in accounting or three years of equivalent experience, preferably in a nonprofit environment.

Resumes and cover letters should be sent to: Christie Avant, American Legion Auxiliary Department Headquarters 20 W 12th St W, St. Paul, MN 55155 Or emailed to: christie@mnala.org. A full job description is on the Department webpage, www.mnala.org. This position is open until filled.