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**2024 DEPARTMENT CONVENTION**

**IS JUST AROUND THE CORNER**

Please join us at 104th Department Convention being held July 11-13, 2024, at the Willmar Conference Center, Willmar, MN.

**Wednesday, July 10, 2024**

Pre-Convention Department Executive Meeting

**Thursday, July 11, 2024**

District Caucuses

Convention Session

Joint Memorial Service

Convention Committee Meetings

**Friday, July 12, 2024**

District Caucuses

Convention Session

Past Department Presidents Luncheon

Convention Reconvenes

**Saturday, July 13, 2024**

Convention Session

Election of 2024-2025 Officers &

Delegates to National Convention

Installation of 2024-2025 Officers

The following members have been endorsed for Department office:

Department President – Judy Ackerman, Northrup Unit 522

Department 1st Vice President – Robin Dorf, Monticello Unit 260

Department 2nd Vice President – Linda Kelly, Pine Island, Unit 184

Nominations will be on Thursday morning. When there is more than one candidate nominated, elections will take place by balloting. There will also be nominations for delegates at-large to the National Convention.

Please remember to bring your entries for the **Poppy Contest**. All entries must be at the convention by 9 a.m. on Thursday, July 11th. Tables will be set up in the display area for the entries. Winners will be announced during the Poppy report on Friday.

**HOUSING INFORMATION**

Please, call the hotels listed below to make your reservation.

**When making your reservation, please ask for The American Legion Block.**

**Best Western Plus** 320-235-6060

**Holiday Inn Express** 320-231-2601

**Country Inn & Suites:** 320-214-0300

**OFFICIAL CONVENTION PRE-REGISTRATION**

A registration fee of $15.00 for each person attending, whether a delegate, alternate or a guest, must accompany this form. Make your check payable to **“American Legion Post 167”** with Dept. Convention written on the memo line. No credit cards will be accepted. Please mail this form with your check to: Carrie Werner, 36898 County Hwy 6, Redwood Falls, MN 56238. **Registration after June 26th will be $25.00.**

Legion \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SAL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Auxiliary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District # \_\_\_\_\_\_\_\_\_\_\_\_ Post/Squad/Unit #\_\_\_\_\_\_\_\_\_

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Delegate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Alternate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Guest\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Delegate at-Large (Auxiliary) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(As a Past Department President or member of the Department Executive Committee)

**(Please check one of the above)**

If additional pre-registrations accompany this request, this pre-registration form should be photocopied for each person. The $15.00 registration fee must be enclosed for each person. **Please do not use this registration blank for more than one person.**

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Legion \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SAL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Auxiliary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District # \_\_\_\_\_\_\_\_\_\_\_\_ Post/Squad/Unit #\_\_\_\_\_\_\_\_\_

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Delegate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Alternate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Guest\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Delegate at-Large (Auxiliary) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(As a Past Department President or member of the Department Executive Committee)

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###### CALL FOR THE ONE HUNDRED FOURTH ANNUAL CONVENTION

**AMERICAN LEGION AUXILIARY**

**Department of Minnesota**

The 104th Annual Convention of the American Legion Auxiliary, Department of Minnesota, is hereby called to be held in Willmar, Minnesota July 11, 12 and 13, 2024, for the purpose of:

1. Electing Department Officers
2. Considering any amendments which may be proposed for Unit, District, and Department Constitutions
3. Electing delegates and alternates to the 105th National Convention.
4. Receiving reports of Department Officers, National Committeewoman, District Presidents, and Chairmen of Department Committees.
5. The transaction of such other business as may be brought before the Convention in conformity with the provisions of the National and Department Constitutions.

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REPRESENTATION: (Article VI, Unit Bylaws) “Each Unit shall be entitled to two delegates at the Department Convention one of whom shall be the Unit President, plus one additional delegate for each 50 members or major fraction thereof whose dues have been received by the Department Treasurer 30 days prior to the meeting of the Convention for which they are elected. Each Unit shall elect its delegates. In addition, each Unit shall elect alternate delegates to serve in the absence of delegates. The delegates shall serve in the order elected before any alternate delegates and then the alternate delegates shall serve in the order elected." (Example: Units which have membership of 10 to 25 are entitled to 2 delegates, Membership of 26 to 75, 3 delegates; 76 to 125, 4 delegates, etc.)

The vote of each Unit shall be equal to the total number of delegates to which the Unit is entitled, provided there is a delegate from the Unit present to cast the vote. Alternates will have power to vote only in the absence of the delegate.

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"To be eligible to candidacy for office or delegate to convention, a member must be a member in good standing." (Article VIII, Unit Bylaws.)

EXPENSES: The Convention expenses of Unit delegates must be borne by their Unit or by the delegates themselves unless they are Department Chairmen or members of the Department Committees,

CREDENTIALS: Two (2) delegate and two (2) alternate cards are included in this mailing. Additional cards will be available for pick up at the Department Convention. The outgoing Unit President is the Chairman of your Unit's delegation. If she will not be attending the delegation she should elect a chairman of the delegation. It is best to have this done before the delegates leave home.

ELECTION OF DELEGATES: All delegates and alternates shall be elected at a regular Unit meeting or at a special meeting called for that purpose.

WATCH THE DEPARTMENT FACEBOOK PAGE AND THE LEGIONNAIRE FOR DETAILS regarding Convention plans.

###### SHARON CROSS CHRISTIE AVANT

**Department President Department Secretary**

The table below indicates the number of delegates and alternates to which your Unit is entitled for the annual Department Convention to be held at the Conference Center Willmar, MN July 11-13, 2024.

|  |  |  |
| --- | --- | --- |
| **Unit Membership** | **Number of Delegates** | **Number of Alternates** |
| 10 to 25 | 2 | 2 |
| 26 to 75 | 3 | 3 |
| 76 to 125 | 4 | 4 |
| 126 to 175 | 5 | 5 |
| 175 to 225 | 6 | 6 |
| 226 to 275 | 7 | 7 |
| 276 to 325 | 8 | 8 |
| 326 to 375 | 9 | 9 |
| 376 to 425 | 10 | 10 |
| 426 to 475 | 11 | 11 |

Two delegate and two alternate Credential cards are enclosed. If your Unit is entitled to more than two delegates and two alternates, **they will be available at the Department Convention in the Auxiliary office**.

Make sure the location and number of your Unit and District is on your Credential Card. Each delegate or alternate must show her Credential Card when she registers. This card **must be** signed by the Unit Secretary and should be carried by the delegate or alternate at the Convention in Morton. All delegates **must** present their Credential card to receive a ballot to vote.